



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
2511 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3926

JUN 27 2006

IMAH-OPD-O

MEMORANDUM FOR ALL US Army Installation Management Agency Personnel

**SUBJECT: US Army Installation Management Agency Policy Memorandum #39,
Brushfire Notification**

1. **REFERENCE.** AR 25-2, Information Assurance, 14 Nov 03.
2. **PURPOSE.** To provide guidance to all US Army Installation Management Agency (IMA) personnel on Brushfire Notification.
3. **APPLICABILITY.** These procedures are applicable to all personnel assigned to and/or under the operational control of IMA. This policy memorandum supersedes IMA policy memorandum #39, December 3, 2004.
4. **POLICY.** IMA garrisons will respond operationally to a Brushfire Notification through their IMA region operations center in coordination with their respective Regional Chief Information Officer (RCIO).
 - a. **Brushfire definition:** Code word given to a DA G3 directed alert and recall of designated Information Technology (IT) personnel. A BRUSHFIRE alert is directed to conduct computer network defense (CND) response actions in order to mitigate risk to the network and / or minimize damage resulting from a global or theater-wide CND event. Alerted IT personnel (including DOIMs) will execute technical control (TECHCON) instructions from NETCOM/9th Army Signal Command or the theater Network Operations and Security Center (NOSC) in order to set the conditions for a successful and coordinated Computer Network Defense - Response Actions (CND-RA) of Army and DoD networks under Army control.
 - b. **Brushfire Notification path is as follows:**
 - (1) **Operational:** The Army Operations Center (AOC) initiates operational notification of information technology (IT) personnel through ACSIM/IMA.
 - (2) **Technical:** Technical requirements will be directed through the Network Enterprise Technology Command (NETCOM) Technical Control (TECHCON) in coordination with the Army Network Operations Center/Army Computer Emergency Response Team Tactical Operations Center (A2TOC) with the NETCOM CONUS-Theater Network Operations and Security Center (C-TNOSC) as technical lead.

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c. The Garrison's Director of Information Management (DOIM) will respond to operational requirements from IMA and receive technical direction from the NETCOM C-TNOSC through the TNOSC web-based Network Common Relevant Operating Picture (NETCROP) PORTAL.

5. PROCEDURES.

a. The IMA Operations Center (IOC) and the NETCOM C-TNOSC serve as the operational/ technical notification office/conduit for Brushfire Notifications (encl 1) and traffic between the AOC, IMA region operations centers, and the garrisons. During non-duty hours, the HQIMA Staff Duty Officer will be the point of contact (POC). Garrisons/regions will identify a POC to their respective regions/IMA operations center upon receipt of this policy memo. Ensure each POC has a duty, fax (commercial & DSN), and non-duty telephone number. These contact numbers shall be updated as required.

b. The HQIMA operations center will validate and disseminate Brushfire notifications to all CONUS IMA region operations centers within 1 hour (H+1). The regions will then notify their garrison commanders and the NETCOM Regional Chief Information Officer (RCIO) within 1 hour (H+2). This initial notification/acknowledgement between the IOC and region operations centers shall be telephonic and followed up via Non-secure Internet Protocol Router Network (NIPRNET).

c. The RCIO will notify the garrison DOIM of the requirements of the Brushfire Notification, monitor progress of the DOIMs, and facilitate actions as required. The NETCOM C-TNOSC will provide technical direction to the DOIM to execute the requirements. The RCIO will provide acknowledgement of the DOIM notification to the CONUS Region Operations Center. The DOIM will notify the Garrison Commander that they are executing a Brushfire Notification immediately (encl 2).

d. The garrison DOIM will commence local implementation of TECHCON instructions and provide acknowledgement of the Brushfire Task Order within 1 hour (H+3) and an initial situational report within 2 hours (H+4) directly to the NETCOM C-TNOSC via the Network Event Alert Reporting (NEAR) database on the NETCROP portal. Additionally, the NETCOM C-TNOSC may be contacted via: conus-tnosc-arm@netcom.army.mil; DSN: 879-6798; COMM: 520-538-6798; Fax: 520-538-6502. The garrison DOIM shall continue to update the NETCOM C-TNOSC and will report completion of the Brushfire Task Order via NEAR database on the NETCROP portal. The DOIM shall provide updates to the RCIO at the same time as reports flow to the NETCOM C-TNOSC for situational awareness. The RCIO shall consolidate all

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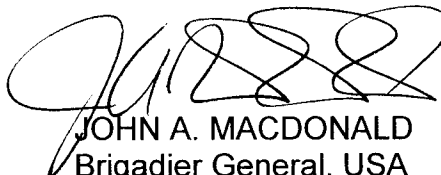
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reports and provide situational information to the Region Operations Center who will then forward them to the HQIMA Operations Center, as well as confirmation of DOIM reports to the NETCOM C-TNOSC. The DOIM will also provide informational updates to the garrison commander as directed by the commander.

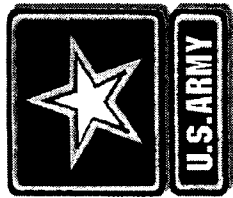
e. Email responses to the HQIMA Operations Center shall be sent via NIPRNET to: imaopscenter@hqda.army.mil; SIPRNET to: imaopscenter@hqda-s.army.smil.mil. Phone DSN: 312-332-4254; COMM: 703-602-4254; Fax: 703-602-1703. HQIMA Staff Duty Officer is COMM: 703-380-4295.

6. PROPONENT. The IMA NETCOM LNO (IMAH-LNO-N) is the proponent for this IMA policy at DSN: 312-332-5248; or COMM: 703-602-5248.

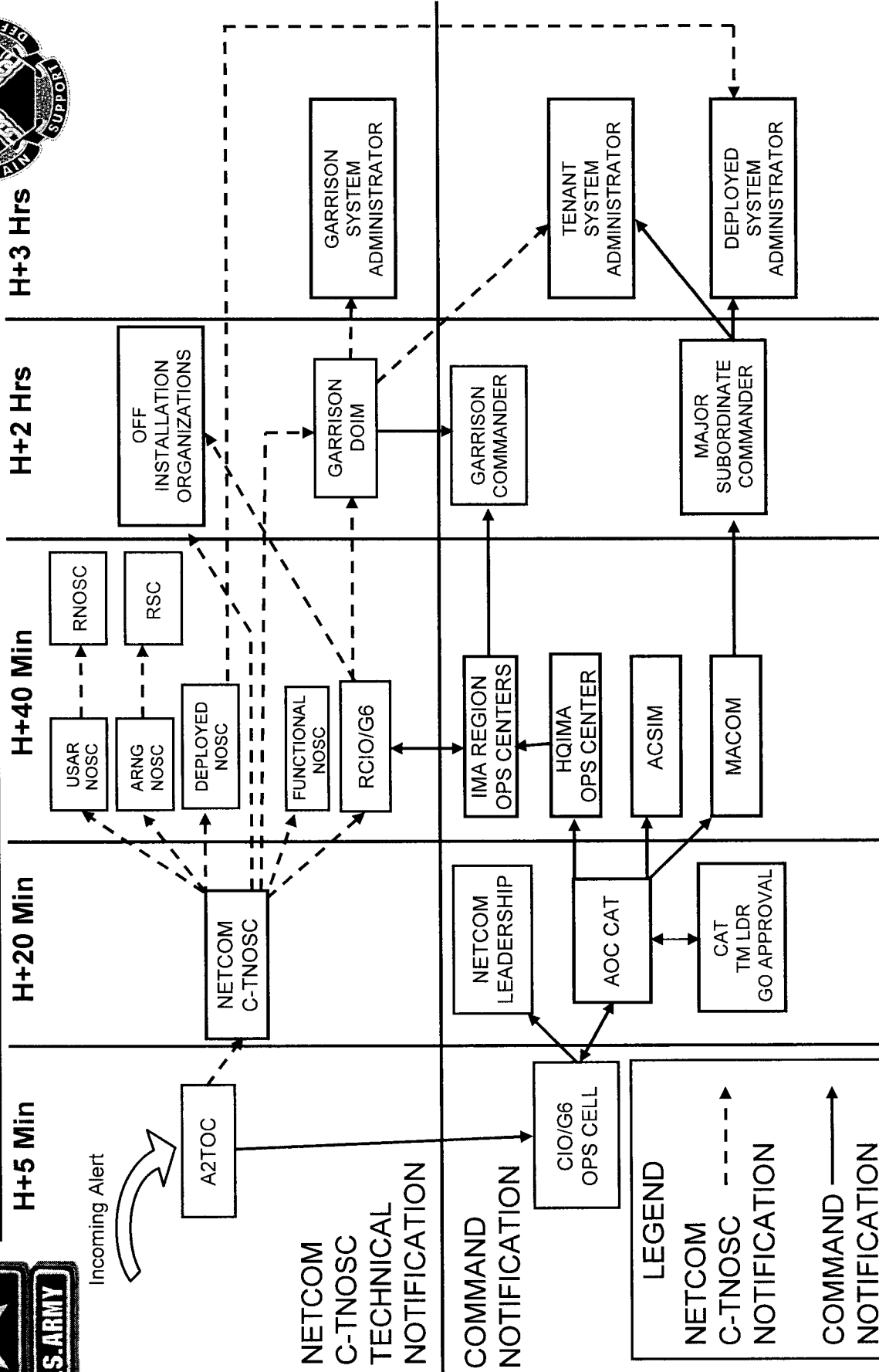
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JOHN A. MACDONALD
Brigadier General, USA
Director



BRUSHFIRE NOTIFICATION





BRUSHFIRE REPORTING

